



COMDTNOTE 1000

COMMANDANT NOTICE 1000

NOV 12 2002
CANCELLED:

Subj: CH-38 TO PERSONNEL MANUAL, COMDTINST M1000.6A

NOV 12 2003

1. PURPOSE. This Notice publishes a change to the Personnel Manual. This Notice is applicable to all active and reserve Coast Guard members and other Service members assigned to duty within the Coast Guard.
2. ACTION. Area and district commanders, commanders of maintenance and logistics commands, commanding officers of headquarters units, assistant commandants for directorates, Chief Counsel, and chiefs of special staff offices at Headquarters shall ensure compliance with the provisions of this Notice. No paper distribution will be made of this Notice. Official distribution will be via the Coast Guard Directives System CD and the Department of Transportation website (<http://isddc.dot.gov/>). An electronic copy will also be made available via the Commandant (G-WPM-1) website (www.uscg.mil/hq/g-w/g-wp/g-wpm/WPM-1.htm). Internet release is authorized.
3. DIRECTIVES AFFECTED. None.
4. SUMMARY. Enclosure (1) summarizes the substantial changes throughout the Manual provided as enclosure (2). Any pages inadvertently omitted from the "Remove" column in previous changes should be discarded as obsolete.
5. PROCEDURES. Remove and insert the following pages:

| | |
|--------------------------------------------------------|--------------------------------------------------------|
| <u>Remove</u> 5.A. Pages 11-14 14.A. Pages 13-26 | <u>Insert</u> 5.A. Pages 11-14 14.A. Pages 13-30 |
|--------------------------------------------------------|--------------------------------------------------------|
6. FORMS AVAILABILITY. CG Forms listed throughout this change are available in "Jetform" on Standard Workstation III.

SALLY BRICE-O'HARA
Rear Admiral, U. S. Coast Guard
Director of Personnel Management

Encl: (1) Summary of Changes
(2) Change 38 to Personnel Manual, COMDTINST M1000.6A

DISTRIBUTION - SDL 139

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|---|---|----|-----|---|----|----|----|----|---|---|----|----|---|----|---|---|---|-----|---|---|----|---|----|---|---|---|
| A | 3 | 3 | 3 | | 3 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | | |
| B | | 5 | 10* | 1 | 21 | 10 | 25 | 30 | 8 | 6 | 7 | 7 | 6 | 60 | 2 | 1 | 3 | 110 | 1 | 1 | 12 | 1 | 22 | 1 | 1 | 1 |
| C | 5 | 2 | 3 | 4 | 2 | 2 | 2 | 2 | 2 | | 3* | 2 | 1 | 4* | | | 1 | 1 | | | | | | | | |
| D | 2 | 1 | 1 | 5 | 1 | 1 | 1 | 1 | | 1 | 3 | 1* | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | 1 |
| E | 2 | 4* | | | | | | 1 | | | | | | 1* | | | | 1 | | | | | | | | |
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| H | | | | | | | | | | | | | | | | | | | | | | | | | | |

NON-STANDARD DISTRIBUTION: See action paragraph.

CH 38 TO PERSONNEL MANUAL, COMDTINST M1000.6A

SUMMARY OF CHANGES

| Chapter 5 | |
|-----------------------|---------------------------------------------------------------------------------------------------------------------|
| Article 5.A.7. | Revised policy on promotion of officers on Permanent Commissioned Teaching Staff (PCTS) of the Coast Guard Academy. |

| Chapter 14 | |
|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|
| Article 14.A.14. | Revised policy on selection boards for promotion of officers on the Permanent Commissioned Teaching Staff (PCTS) of the Coast Guard Academy. |
| Article 14.A.21 | Revised policy on screening, selection, and appointment of officers to the PCTS of the Coast Guard Academy. |